

# COVID-19 Rent Deferment Application

## Columbia Plaza Apartments

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We here at Columbia Plaza understand that the COVID-19 pandemic is creating economic hardship for many and may have impacted your ability to timely pay your rent. Given the unprecedented nature of this crisis, we want you to know that we are willing to work with those residents who have lost employment, had hours reduced, been notified of an expected loss of employment and/or reduction of hours, or have suffered from some other loss of income due to the COVID-19 pandemic and subsequent public health emergency.

If you have been either directly or indirectly impacted by the COVID-19 pandemic and are unable or are struggling to pay your rent, we would ask that you please complete this written application and return the same to management, as you may qualify for our rent-payment-plan program which would allow you to receive a deferment of up to one (1) month's rent over either twelve (12) months or the remainder of your current lease term (whichever is longer) and have any applicable late fees waived.

If you qualify, all tenants on the lease will be required to execute a separate COVID-19 Payment Plan Addendum, which will fully detail the terms and conditions of our rent-payment-plan program. If you have any questions or need assistance completing this application, please contact the management office. You may complete this application online or via telephone. No agreement to defer rent will be enforceable unless and until the COVID-19 Payment Plan Addendum has been signed by all parties (i.e., all tenants on the lease and the landlord).

	Name of Tenants on Lease	Telephone Number	Email Address
1.			
2.			
3.			
4.			

Name of Impacted Household Member \_\_\_\_\_

Does anyone currently live with you who is not listed above and is 18 or older?  Yes  No

Which of the following applies to your current situation?

Awaiting Subsidy/Unemployment

Employment Terminated

Reduced Hours

Salary Reduction

Temporary Lay off

Other – Please explain: \_\_\_\_\_

Please submit documentation that may include letter(s)/email(s) from your employer regarding the change in your employment, copies of any unemployment applications, physician notes requiring you to stay at home, bank records showing a loss of expected income (if income is derived from sources other than employment), or other financial records as may be applicable with your application.

I/We certify that the information listed above is true and correct to the best of my/our knowledge. I/We acknowledge that I/We have been informed that this information is being obtained to verify the household's eligibility for a Rent Deferment Agreement due to COVID-19 and understand that any misrepresentation of information will lead to cancellation/rejection of my/our application.

_____ Signature of Tenant	_____ Date
_____ Signature of Tenant	_____ Date
_____ Signature of Tenant	_____ Date
_____ Signature of Tenant	_____ Date
_____ Signature of Community Manager/Agent	_____ Date

*This project does not discriminate against any person on the basis of race, color, religion, sex, handicap, familial status, national origin or marital status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.*

